



Subj: Replat in the Unorganized Borough

Dear Petitioner:

Your letter dated _____ requesting the **Replat** located within Section (s) _____, Township _____, Range _____, _____ Meridian has been received by this office. This letter outlines the process to request approval of the vacation by DNR.

I. PETITION:

- A. A petition form completed by the petitioner or his/her representative containing the signatures of the landowners directly affected must be submitted. (One copy of the petition form is enclosed with this letter.)
- B. Obtain the names and mailing addresses of all property owners within 500 feet of the petitioned area, including local utility companies, other affected agencies, and local tribal and native organizations if applicable.
- C. ***Required Submittal:***
In addition to A and B above, obtain or prepare a map or plat of the area showing the following information:
 1. The subdivision plat with the petitioned vacation or replat action clearly indicated.
 2. A map of current property boundaries; including all existing lots, tracts, other parcels, easements and rights-of-way within 500 feet of the proposed action. **NEW: This map must also include lines depicting the 500' radius(s) from the proposed action and legal descriptions of all parcels within.**
 3. If the petitioned replat action includes the vacation of a platted right-of-way, 1) use the Unorganized Borough easement vacation petition in lieu of this replat petition form; 2) include the current easement vacation application fee; and 3) equal or better access will be required under 11 AAC 51.065.
- D. Mail the above information, including a check for the application fee to the Survey Section; Division of Mining, Land, & Water; 550 W 7th Avenue, Suite 650; Anchorage, Alaska 99501-3576.

II. APPLICATION FEE, ADVERTISING AND POSTAGE COSTS:

The replat petition must be accompanied by a \$400 check or money order for the application fee, made payable to the Alaska Department of Natural Resources.

In accordance with 11 AAC 53.730(d) a public hearing will be held. A Notice of Public Hearing will be published in a newspaper of general circulation. Notices will also be mailed certified/return receipt to the petitioner, all owners of record within 500 feet of the petition

area and to each affected public agency and utility. When all advertising and postage costs are determined, the petitioner will be notified and must submit to this office a check or money order made payable to the Alaska Department of Natural Resources.

If the petition is approved, in accordance with 11 AAC 53.730(e) the petitioner will be notified by certified/return receipt mail. The petitioner must reimburse the department for this postage as well.

III. STATE ACTION:

The DNR Survey Section will review the petition for completeness and verify the state's jurisdiction under AS 40.15.305(e) for this area, and that fees have been paid. Then a public hearing will be scheduled, to be held not less than 30 days or more than 60 days following the date the petition and all supporting documentation is received. After a minimum of 30 days following the public hearing, the Director of the Division of Mining, Land & Water will approve or disapprove the petition. If approved, a State Platting Resolution will be issued

IV. SURVEY PLAT AND REVIEW FEES:

A. If the petition is approved, at the petitioner's expense a survey plat in accordance with the provisions of AS 40.15.300 through .380 and 11 AAC 53.600 through .740 must be prepared by an Alaska Registered Land Surveyor and submitted for review and approval.

- **Replats** of existing subdivisions are \$800.00 for up to 27 hours of staff time for the first two parcels and \$80.00 for up to 3 hours of staff time for each additional parcel.
- The recording fee is \$20.00 for the first sheet plus \$5.00 per each additional sheet.

B. The petition approval becomes null and void if a survey plat is not submitted and recorded within 18 months of the platting resolution approval date.

Should you have any questions, please contact George Horton at (907) 269-8610, or myself at (907) 269-8521.

Sincerely,

STANLEY BROWN
Land Surveyor II

Attachment: Petition Form

11 AAC 53.900. Definitions

(52) "**replat**" means the redelineation of one or more existing lots, blocks, tracts, or parcels of a previously recorded subdivision or other survey **that involves the change of property lines** or, in the case of a vacation, the altering or eliminating of dedicated streets, easements, or public areas.

11 AAC 51.990. Definitions

(19) "**vacate**" means to relinquish, release, or extinguish a right or interest in property.

Petitions to vacate are subject to a \$2000 application fee in accordance with 11 AAC 05.070(d)(1)(H)

Revision January 2019

TO: State of Alaska
Department of Natural Resources
Survey Section
550 W 7th Ave, Suite 650
Anchorage, AK 99501-3576

EV No: _____

PETITION FOR: REPLAT WITHIN THE UNORGANIZED BOROUGH

I (We) the undersigned petitioner (petitioners), being the owner (owners) of a majority of the property (abutting) (lying within)

_____ request the (vacation) (replat) (amendment) (change of basic configuration) of

_____ depicted in said survey.

The reasons for this request are:

The petitioner (petitioners) file this petition under the authority of A.S. 40.15.305(e).

The undersigned petitioner (petitioners) by their signature (signatures) certify that I am the owner (they are the owners) of and have possessory rights in the property described next to my (their) signature (signatures).

Submitted this _____ day of _____, 20_____

PETITIONERS:

	Name (<i>clearly printed</i>) & Signature (<i>required</i>)	Legal Description	Mailing Address/ Phone Number	Date
1.	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
2.	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

PETITIONERS (cont.):

	Name (<i>clearly printed</i>) and Signature (<i>required</i>)	Legal Description	Mailing Address/ Phone Number	Date
3.	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
4.	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
5.	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

Petitioner or attorney for the petitioner designated to receive service by mail.

Name _____ Address _____

SURROUNDING LANDOWNERS and AFFECTED AGENCIES:

	Name (<i>clearly printed</i>)	Legal Description	Mailing Address/ Phone Number	Date
1.	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
2.	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
3.	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
4.	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
5.	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

SURROUNDING LANDOWNERS and AFFECTED AGENCIES (cont.):

	Name <i>(clearly printed)</i>	Legal Description	Mailing Address/ Phone Number	Date
6.	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
7.	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
8.	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
9.	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
10.	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
11.	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
12.	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____

Add additional pages as necessary

AS 38.05.035(a) authorizes the director to decide what information is needed to process an application for the sale or use of state land and resources. This information is made a part of the state public land records and becomes public information under AS 40.25.110 and 40.25.120 (unless the information qualifies for confidentiality under AS 38.05.035(a)(8) and confidentiality is requested, AS 43.05.230, or AS 45.48). Public information is open to inspection by you or any member of the public. A person who is the subject of the information may challenge its accuracy or completeness under AS 44.99.310, by giving a written description of the challenged information, the changes needed to correct it, and a name and address where the person can be reached. False statements made in an application for a benefit are punishable under AS 11.56.210. In submitting this form, the applicant agrees with the Department to use “electronic” means to conduct “transactions” (as those terms are used in the Uniform Electronic Transactions Act, AS 09.80.010 – AS 09.80.195) that relate to this form and that the Department need not retain the original paper form of this record: the department may retain this record as an electronic record and destroy the original.