Electronic Data Entry Manual
AHRS Input Guide--data fields and explanatory notes:
Fields marked with ***** must be completed

*AHRSNO * <u>USE ALL CAPS</u>
- Field type - character
- Field width - 9
- AHRS Site #: XXX-99999
- See Appendix A for the abbreviations for the 153 USGS quadrangles for the state

*SITENAME * <u>USE ALL CAPS</u>
- Field type - character
- Field width - 69
- Name of Site (place secondary names within parentheses)

DESCRIPTN <u>Use UPPER and lower case</u>
- Field type - memo
- Field width - 1100 characters maximum
- Description of site. Should be such that the site could be recognized from the description.

SIGNIFIC <u>Use UPPER and lower case</u>
- Field type - memo
- Field width - 254
- Significance of site based on National Register of Historic Places criteria.

LOCATION   <u>Use UPPER and lower case</u>
- Field type - memo
- Field width - 254
- Describe from the most local (smallest) to the more general (largest) geographic frame of reference

MAPSHEET <u>USE ALL CAPS</u>
- Field type - character
- Field width - 4
- Names the map sheet within quad, such as: A4SW, B2B3, or C1
- For the Aleutian Archipelago, Saint Lawrence Island quadrangle, and Saint Matthew quadrangle,
   there are no 1:63,360 scale maps available.
- For some of the Aleutian Archipelago quadrangles there are AMS (Army Mapping Service, also
  called military) maps exist. Use that map designation (See Appendix B for Approved Abbreviations
  of AMS maps).
- For the Pribilof Island quadrangle there are now two 1:24,000 scale maps, one for each of the two
  islands.
- If only the 1:250,000 quadrangle map exists, then put N/A in the map sheet field.

*STRM *   <u>USE ALL CAPS</u>
- Field type - character
- Field width - 29
- Aliquot part, Township, Range, and Meridian
- An asterisk at the end (after the meridian abbreviation) means the locational information is unreliable
  and/or approximate.

MTRS   <u>USE ALL CAPS</u>
- Field type - character
- Field width - 11
- Meridan, Township, Range, and Section data

CD   <u>USE ALL CAPS</u> THIS DATA IS AN INTERNAL OHA TRACKING FIELD
- Field type - character
- Field width - 1
- This field is used by Office of History and Archaeology to designate how the latitude, longitude and
  utm locational information was derived in OHA.

AREA   <u>USE ALL CAPS</u>
- Field type - character
- Field width - 4
- Area, in acres: <001 to 9999; if greater it will be written such that Xn is equal to the exponential
  power, i.e., 47X3 = 47000 acres.

SHAPE   <u>Initial caps</u>
- Field type - character
- Field width - 10
- Shape refers to whether the site is point, polygon, district, or linear feature

ASSIGNTO   <u>USE ALL CAPS</u>
- Field type - character
- Field width - 22
- Name of person site number was assigned to. Lastname, Initial (Agency)

*CITATIONS1 *   <u>Use UPPER and lower case</u>
- Field type - character
- Field width - 68
- Primary citations/reference, please put one citation per field

CITATIONS2 through CITATIONS9 <u>Use UPPER and lower case</u>
- Field type - character
- Field width - 68
- Secondary bibliographic references

DESTRUCT Use initial caps for each phrase
- Field type - character
- Field width - 30
- Danger of destruction, such as: Vandalism, Erosion, etc.

CONDITION USE ALL CAPS
- Field type - character
- Field width - 3
- Site condition code.

ENVIRON All NUMERIC FIELD
- Field type - character
- Field width - 6
- Site environment code

DATE USE CAPS, EXCEPT for initial modifiers which are not capitalized
- Field type - character
- Field width - 31
- Associated date(s) such as: AD 1927, AD 1930s, AD 1926-1937, BP 3359±280, BC 2000, etc.

PERIOD Use initial caps
- Field type - character
- Field width - 61
- Defines the occupational time period of the site or structure

RESNAT Use initial caps for each phrase
- Field type - character
- Field width - 52
- Resource nature as defined by the National Register of Historic Places

CULTURE Use initial caps
- Field type - character
- Field width - 47
- Describes the cultural affiliation of the site occupation
- Separate multiple affiliations with commas

PRESERVE USE ALL CAPS
- Field type - character
- Field width - 3
- Preservation Status

NHRDATE <u>Date field with 4 spaces for year</u>
- Field type - date
- Field width - 10
- The date the SHPO concurs with the agencies determination of eligibility or the date the property is placed on the National Register of Historic Places

OWNER <u>USE ALL CAPS ON ABBREVIATIONS</u>
- Field type - character
- Field width - 68
- Owner of record, if known

REPOSITORY <u>USE ALL CAPS ON ABBREVIATIONS</u>
- Field type - character
- Field width - 57
- Repository of artifacts, such as UAF, or Arizona State University

ACCESSION <u>USE ALL CAPS</u>
- Field type - character
- Field width - 56
- Artifact accession number(s)

*BIANO * <u>USE ALL CAPS</u>
- Field type - character
- Field width - 9
- BIA/BLM number

OTHERNO <u>Use capitalization the same as author</u>
- Field type - character
- Field width - 38
- Other numbers associated with the site assigned by field personnel, report authors, etc.

*ENTRYDATE * <u>Date field with 4 spaces for year</u>
- Field type - date
- Field width - 10
- Date of original entry onto the database for sites that are newly assigned
- Date of creation of the complete card once that is done
- If this was an incomplete card that was transfer from dBASE or assigned after the conversion to Oracle, then this reflects the date the site number (AHRS number) was assigned.

RELIAB <u>USE ALL CAPS</u>
- Field type - character
- Field width - 2
- Reliability of source of the site data and locational information: the first character relates to the source, the second to the location

*CODEDBY * <u>USE ALL CAPS</u>
- Field type - character
- Field width - 3
- Initials of originating source or individual who originally wrote card or made significant alterations

*UPDATE * <u>Date field with 4 spaces for year</u>
- Field type - date
- Field width - 10
- Date of last update or rewrite.
- If this is a new card the update and entry date will be the same

ZONE <u>USE ALL CAPS</u>
     - Use the NAD27 Projection
- Field type - numeric
- Field width - 2
- Zone refers to the UTM zone based on the metric coordinates

EASTING <u>USE ALL CAPS</u>
     - Use the NAD27 Projection
- Field type - numeric
- Field width - 6
- Easting is typed as numbers only

NORTHING <u>USE ALL CAPS</u>
     - Use the NAD27 Projection
- Field type - numeric
- Field width - 7
- Northing is typed as numbers only

*LATITUDE * <u>USE ALL CAPS</u>
     - Use the NAD27 Projection
- Field type - character
- Field width - 8
- Latitude

*LONGITUDE * <u>USE ALL CAPS</u>
     - Use the NAD27 Projection
- Field type - character
- Field width - 10
- Longitude

DDLAT USE ALL CAPS
>   - **Use the NAD27 Projection**

- Field type - numeric
- Field width - 9, with 6 spaces after the decimal point
- Ddlat is the latitude converted to decimal degrees.

DDLONG USE ALL CAPS
>   - **Use the NAD27 Projection**

- Field type - numeric
- Field width - 11, with 6 spaces after the decimal point
- Ddlong is the longitude converted to decimal degrees

GPSLAT USE ALL CAPS
>   - **Use the NAD27 Projection**

- Field type - character
- Field width - 8
- This field is only filled in with a GPS generated latitude provided by a research

*GPSLONG * USE ALL CAPS
>   - **Use the NAD27 Projection**

- Field type - character
- Field width - 10
- This field is only filled in with a GPS generated latitude provided by a research

GPSDDLAT USE ALL CAPS
>   - **Use the NAD27 Projection**

- Field type - numeric
- Field width - 9, with 6 spaces after the decimal point
- This field is only filled in with a GPS generated latitude provided by a research

GPSDDLONG USE ALL CAPS
>   - **Use the NAD27 Projection**

- Field type - numeric
- Field width - 11, with 6 spaces after the decimal point
- This field is only filled in with a GPS generated latitude provided by a research

CARD USE ALL CAPS
- Field type - character
- Field width - 1
- This field indicates whether an complete AHRS card exists for this site

CARDSTATUS <u>USE ALL CAPS</u>
- Field type - character
- Field width - 20
- Indicates the status of the AHRS number as follows